

## Museum Manager

The Stonington Historical Society's mission is to preserve, interpret, and celebrate the history of all of Stonington. To that end, the Society operates two seasonal museums: the Captain Nathaniel B. Palmer House, a National Historic Landmark, and the 1840 Lighthouse Museum at Stonington Point. In addition, the Richard W. Woolworth Library and Research Center is open to the public year-round and houses the bulk of our collections. The Society has a strong membership and volunteer corps and offers a robust schedule of public programs.

The Society seeking to hire a part-time year-round museum professional who will have oversight of the Lighthouse Museum and the Captain Nathaniel B. Palmer House. Responsibilities will include day-to-day operations, the recruiting, training, and scheduling of seasonal staff and volunteers, research and care of exhibits, educational outreach programming, field trips, walking tours, site rentals, and other duties as assigned. The Museum Manager reports directly to the Executive Director and works closely with the Library Director.

The successful candidate will:

- Have 2-5 years of museum experience;
- Be familiar with the basics of collections care;
- Have experience managing staff and volunteers;
- Hold a Bachelor's degree in history, museum studies, education, or related fields;
- Possess excellent communication and interpersonal skills
- Be comfortable with technology

This is a part-time hourly position with room for expansion and potential advancement. Approximately 25 hours per week with regular weekend and evening hours. Pay rate is \$25 hourly with no associated benefits.

To apply, please submit a cover letter and resume to <u>director@stoningtonhistory.org</u>. Applications will be accepted and reviewed until the position is filled. The Stonington Historical Society is an equal opportunity employer.